



Hong Chi Association was founded in 1965 and one of the largest non-profit organizations dedicated solely to serving people with intellectual disabilities in Hong Kong. For further information about the Association, please visit its website at www.hongchi.org.hk

Manager (Ref.: MG(MTK)/03/01/24/W)

Responsibilities:

- In charge the operation of a sheltered workshop for adult with intellectual disabilities and person in recovery
- Overall staff supervision and monitoring workshop operation
- Ongoing development of employment opportunities and service quality
- Work independently and well-versed with government and corporations funding procedures

Requirements:

- Degree holder of Social Work with at least 3 years' relevant experience or above OR Diploma of Social Work with at least 5 years' relevant experience in social work
- HKCEE English (Syl. B) and Chinese grade E or above/ HKDSE Eng & Chi Level 2 or above, or equivalent
- Strong leadership, mature and with good interpersonal skills
- Good command of written and spoken English and Chinese
- Work location : To Kwa Wan

Interested parties please send full resume and expected salary with mark "Confidential & Ref. No." to : **Ms. Sara Cheung, Services Management Office, Pinehill Village, Chung Nga Road, Nam Hang, Tai Po, N.T., Hong Kong** or by email to adult_ss9@hongchi.org.hk

****Prospective employees are requested to undergo Sexual Conviction Record Check on voluntary basis****

(All data collected will be used for recruitment purposes only.)